

**TEXAS WESLEYAN**  
**HOUSING CONTRACT TERMS & CONDITIONS FOR THE RESIDENCE HALLS**  
*Academic Year 2022-2023*

**1. TERMS OF AGREEMENT**

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## **10. VACATING ROOM CHECKOUT**

- a. During the Fall and Spring Semesters, student shall vacate student's room within 24 hours after student's last final exam finishes on any noon on the last day of the semester whichever comes first.
- b. If student withdraws from University during Contract period, student must vacate the room within forty-eight (48) hours after withdrawal.
- c. Student must complete all Texas Wesleyan Residence Life checkout procedures and return all keys in order to avoid improper checkout charges. Failure to follow these procedures will result in improper checkout charge (\$100). Failure to return keys will result in additional charges (\$7-\$135) for lock re-cores, key replacement per key. An improper checkout may include but is not limited to: failure to clean, or checkout with a member of Residence Life staff.
- d. If student graduates at the end of the Fall or Spring semester, student may stay in the Residence Halls without additional charge through the date of student's commencement ceremonies if student makes a Late Stay Request through myHousing on or before the tenth day prior to the ending date of the Contract Period.
- e. If student needs to stay late due to extenuating circumstances, they may submit a Late Stay Request through myHousing. Late Stay Requests must be submitted on or before the tenth day prior to the ending date of the Contract Period. Student may only request a late stay up to 48 hours past the ending date of the Contract Period.
- f. Abandonment: Student shall be deemed to have abandoned the Premises when all of the following have occurred; (1) Student appears to have moved out in Texas Wesleyan's reasonable judgement; (2) clothes, furniture, and personal belongings have been substantially removed in Texas Wesleyan's reasonable judgement; (3) student has not responded for 2 days for Texas Wesleyan's attempts to contact via email, phone, stating that Texas Wesleyan considers the Premises abandoned. Abandonment ends student's right of possession and gives Texas Wesleyan the immediate right to remove items of personal property, clean, and reassign the space. Property removed after an abandonment may be disposed of in any manner deemed appropriate by Texas Wesleyan. Texas Wesleyan has no duty to store property after abandonment.

## **11. ASSIGNMENT POLICY, CHANGES, AND CONSOLIDATIONS**

- a. Room Assignments
  - i. The University agrees to assign a residence hall space only after the student has submitted a housing deposit and agreed to the terms of the housing contract.
  - ii. The University does not consider age, race, creed, religion, disability, sexual orientation, or nationality when making room assignments.
  - iii. Priority of room assignment is based on the date that the student's completed housing contract is received.
  - iv. Students with disabilities must submit a Reasonable Request for Accommodations if they are requesting accommodations in their room assignment.
  - v. The University will attempt to honor student's room preferences, however, does not guarantee a room assignment in a particular room type, building, or with a specific roommate.
  - vi. The University reserves the right to assign/reassign students to any space in the residence halls, even if it is not their preference. If the university assigns student to a space that is more expensive than their listed preference, student will be notified of this change in cost and will have a seven (7) day window to cancel without additional charge.
  - vii. If student is assigned to a room/apartment that is designed as a space for a resident with a disability, the University reserves the right to change student's room assignment should an applicant/resident with a

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- iii.** Student will have the opportunity to be re-assigned once additional space in the residence halls become available. Priority for re-assignment is based on the date that the student's completed housing contract is received, with the earliest completed housing contract having first priority for re-assignment.
- iv.**



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